# The Automation School's Group Enrollment Program

The Automation School offers group enrollment to our business customers who need to enroll multiple employees in one or more of our courses.

Employers who utilize group enrollment gain access to benefits including the ability to track student progress using a "group progress" webpage, which is accessible to designated "group leaders." Access to this group tracking is completely free for the first year, and access can be extended indefinitely via our affordable group management subscription service.

This webpage not only allows the tracking of student progress, but also provides individual quiz scores and overall completion status. Access to this level of detail has been especially helpful to employers who incentivize their employees to successfully complete the courses they are enrolled in.

Students enrolled through the group enrollment process will have access to the selected courses and instructor support *for as long as they are employed by the company who enrolled them,* as none of our courses come with any artificial deadlines or expiration dates.

Another advantage is the ability to reset a student's seat at a prorated price if they leave your department or company. For instance, if a student leaves your company in the first 12 months* without having taken any of their courses, we can swap that seat out for another one of your employees at no additional cost*. However, if the student complete 50% of his courses before leaving, we can reset his seat for 50%* of the original price. But if a student completes on average 80% of all their courses, and then leaves your company, those courses are considered to be "fully used" and cannot be reset.

If you're interested in enrolling three or more employees in courses at The Automation School, I invite you to reach out to us for a free group enrollment quote using our Inquiry Form **HERE**.

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## Common "Group Enrollment" Questions

***"What do I need to provide you with in order to enroll a group of employees in online courses at The Automation School?"***

In order for us to provide you with a group enrollment quote, we'll need to know how many students you want to enroll (minimum of three,) which courses you wish to enroll them in, and if you'd like to pre-pay for group management access after the initial twelve months. This information can be submitted to us using our Group Enrollment Inquiry Form **HERE**.

When you place your group enrollment order you'll also need to provide us with the name and work email address of each student (via email or during checkout.) Also, if you'd like to make use of the group management student tracking webpage (complimentary for the first 12 months,) we'll also need at least one group manager's name and work email address as well.

***"After enrolling a group of employees, if one of them leaves my department or our company can I pass that seat onto to a replacement?"***

Yes! As long as the original enrollee has not completed more than 10% of any course, we can pass the former enrollee's seat on to a new employee *totally free of charge within the first 12 months!** If the original student has completed more than 10% of any course, their seat can be re-allocated at a pro-rated cost*. Note that if the student has completed an average of 80% of any their courses, his seat is then considered "fully used" and can no longer be reset.

**To Learn more or get a quote:** To contact us about group enrollment, just fill out our short Inquiry Form **HERE,** and we'll typically get in touch with you within one business day!

*Note: After the first 12 months there is a minimum service fee of $50 to process seat resets and transfers for companies who forgo our group management subscription service.